Threshold Privacy Assessment 'At a Glance'

A Threshold Privacy Assessment (DOC) is a tool that agencies can use to determine whether a Privacy Impact Assessment (PIA) is required for new projects or projects that change the way personal information is handled. This short checklist helps agencies identify whether the threshold is met for conducting a PIA.

A PIA is recommended if you answer 'Yes' to any of the following questions in relation to your project.

Will the project …

1. Collect personal information?

The project will collect personal information, including from a new or existing source.

2. Make decisions that affect people?

The project will use personal information in decisions that affect people (e.g. determine eligibility).

3. Be perceived as intrusive?

The project will collect personal information in a way the community may consider intrusive (e.g. camera surveillance, drones, biometric scans).

4. Use personal information in a new way?

The project will use personal information already held for a different purpose than it was collected for.

5. Share personal information?

The project will involve the provision of personal information or transfer personal information overseas to another agency, contractor or the public.

6. Involve a contracted service provider?

The project will involve personal information handling by a contracted service provider or vendor.

7. Link, match or analyse personal information?

The project will involve linking, matching, cross-referencing or analysing personal information.

8. Use automated decision-making?

The project will use personal information for automated decision-making (e.g. use AI or analytics to inform policy, improve services, make decisions).

9. Track individuals?

The project will involve systematic monitoring or tracking of individuals (e.g. track an individual's geolocation or behaviour).

10. Involve legislative requirements?

The project involves new or changed legislative requirements relating to collection, storage, use or disclosure of personal information.

11. Change access for individuals?

The project will change the way individuals can access their own information (e.g. by imposing costs).

12. Change storage or security?

The project will change the way personal information is stored or secured.

13. Change how a person's identity is verified?

The project will use a new or amended process for verifying a person's identity.

14. Risk re-identifying a person?

The project will use de-identified information that could be matched with other datasets (including public datasets) and individuals could be re-identified.

15. Impact the community?

The project may impact on the community's reasonable expectations of privacy.

Did you answer yes?

If so, we recommend you complete a PIA.
Check out our PIA resources:

Overview of the PIA Process
Undertaking a Privacy Impact Assessment
PIA Report Template (IPPs)

Office of the Information Commissioner
Queensland