

# AT EVERY OPPORTUNITY... ASK!

Before you give your personal information away, ask these important questions:

## ✔ Why do I have to provide all this information?

Under Queensland's *Information Privacy Act 2009*, government agencies should only be collecting personal information that is necessary for them to fulfil a function or activity of the agency. If you are unsure why certain information is requested, contact the agency to discuss your concerns.

## ✔ How will my information be used?

When they collect your personal information, Queensland's *Information Privacy Act 2009* requires agencies to let you know what the information will be used for and any laws requiring the collection. Often the information will be provided by way of a 'collection notice' or 'privacy notice'.

## ✔ Will my information be given to anyone else?

When they collect your personal information, Queensland's *Information Privacy Act 2009* requires agencies to let you know who your information will usually be given to.

## ✔ Will my information be put online?

Queensland's *Information Privacy Act 2009* places limits on the capacity of an agency to put your personal information online. In many cases there will be law permitting the online publication or alternatively, the agency may obtain your agreement to publish your personal information online.

## ✔ What are my information privacy rights?

Queensland's *Information Privacy Act 2009* regulates how government agencies collect, store, use and disclose your personal information. If you consider that an agency has not respected the privacy of your personal information the *Information Privacy Act 2009* gives you the right to make a privacy complaint. You must first contact the agency concerned about your privacy concerns.

Find out more by downloading our ['How to make a privacy complaint' guideline](#).